



MAY 2019

CITY MANAGER'S REPORT

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A MESSAGE FROM OUR CITY MANAGER



April marked another busy month for the City of Galveston. In April, crews started construction of the concrete cap over the now demolished municipal incinerator on Lennox Avenue. The City anticipates completing the cap by the end of the summer and will draw a close to a project that has been sought for decades to improve blighted structures.

Also last month, the City finished replacing the downtown gas lamps. Neighborhood funds paid for the project to complete the replacement of the gas lamps, which are brighter and more efficient than the previous lamps, but maintain the historical integrity of downtown Galveston.

The Galveston City Council also approved new FEMA flood maps, ensuring our eligibility in the flood insurance program. The City's Development Services department has worked diligently to educate permit seekers on what the new maps will mean for local building code. The change goes into effect August 15 and will update city code to be current with the most recent recom-

mendations pertaining to flood damage prevention.

Additionally, the Grants and Housing Department continued their preparation for the City's multi-year planning document to establish the priorities and goals for the housing and community development needs – and how federal housing grants can be used to best serve the island. The department collected public feedback through surveys and a hosted two public meetings, including one for residents and one during a council meeting.

We have much to look forward to as we head into the summer. We will soon begin the 25th Street project to repave one of Galveston's main corridors. City Council will also consider approving its 100th Landmark Designation – fittingly, for the home of our Historic Preservation Officer and Assistant Director of Development Services. In Galveston, we're proud of our history – and excited for our future.

Sincerely,
Brian Maxwell, City Manager

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CITY MARSHAL



LAST MONTH'S ACCOMPLISHMENTS

- 33 Public Nuisances were abated.
- 43 Court cases heard in Municipal Court
- 10 Housing Abatement cases heard in Municipal Court
- 239 Complaints received
- 42 Complaint based cases
- 227 Self-initiated cases
- 466 Total investigations



UPCOMING PROJECTS

- The City Marshal and Deputy Marshals will attend training



VIEW REPORTS

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LAST MONTH'S ACCOMPLISHMENTS

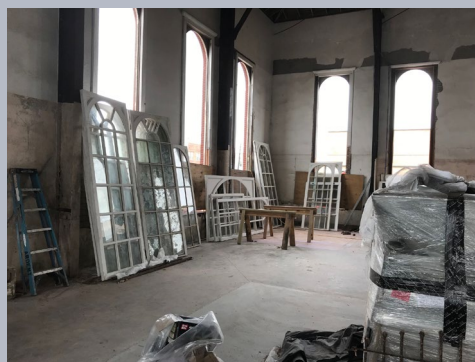
- 59th Street Pump Station – 98% complete
- (commissioning of the equipment is underway)
- 59th St Ground Storage Tanks Rehabilitation – 98% complete
- Public Works/Utilities Facility – 60% complete
- Fire Station #1 – 70% complete
- Demolition of the 1920 tank and construction of the parking lot at 30th Street – 75% complete
- Repair of the Airport Wastewater Treatment Plant – 45% complete
- Market Street Improvements – 25th St. to 33rd St. – 85% complete
- Harborside Drive Improvements – 70% complete
- 7.5 million gallon (MG) water ground storage tank (GST) at 59th Street – 15% complete (starting on foundation for the tank)
- Renovation of the historic 30th Street Water & Electric Light Station – 35% complete
- Demolition of incinerator and concrete cap construction – 25% complete (starting liner construction for concrete cap)
- 45th Street from Broadway to Seawall – 10% complete
- Sunny Beach/8 Mile Road Sanitary Sewer Project – 0% complete (delayed for redesign due to conflicting utilities)
- Replacement of the downtown gas lamps - complete

CONSTRUCTION



UPCOMING PROJECTS

- Advertising for the repaving of 49th Street from Ave. P to Ave. S ½
- Advertising for the construction of the 24 inch Waterline from the 59th Street Pump Station to the Airport Pump Station
- Awarding the repaving of 25th Street from Broadway to Seawall
- Starting the 27th Street Streetscape Improvements Phase 2



DEVELOPMENT SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- Permit Report from Building Divisions. See attached.



UPCOMING PROJECTS

- Permit Report from Building Division
- There will be four inspectors attending training and three testing.



VIEW REPORTS

[Click here to view reports](#)

ENGINEERING



LAST MONTH'S ACCOMPLISHMENTS

- Response to questions from FEMA and TDEM on the storm-water modeling and concept design performed in-house by Engineering for the \$33M HMGP Grant
- Notification of potential upcoming Award for the 15th Street Pump Station (PS) under the HMGP DR-4332-024 Grant. The 15th Street PS is one of the 7 PS proposed; Engineering supported the concept design and grant proposal for PS in 7 locations shown (see image below)
- Traffic Signal design enhancements approved by City Council and added to 45th Street to replace span wire (left) to mast arm (middle and right) with decorative design (see image below)
- Teichman Road 30% design in progress with additional cross streets that have aged waterlines to provide better value for neighborhood (see image below)
- Geotechnical field Investigation for Legas Dr. Bulkhead completed; Geotechnical report anticipated in June so Engineering can advance the design and have it issued for bids
- 16th Street from Broadway to Seawall Reconstruction 30% design in progress
- 18th Street Drainage Design from Seawall to Ship Channel, 90% Design in process
- County-City Design coordination on 23rd Street Reconstruction from Broadway to Seawall and Avenue S from 53rd to Seawall in conceptual phase of design
- [CLICK HERE TO SEE MORE PROJECTS](#)

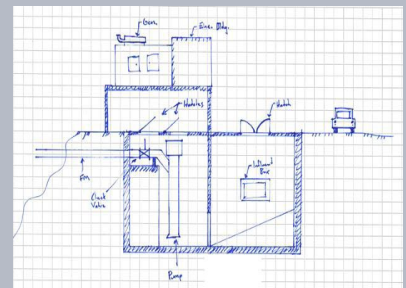
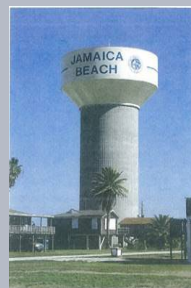
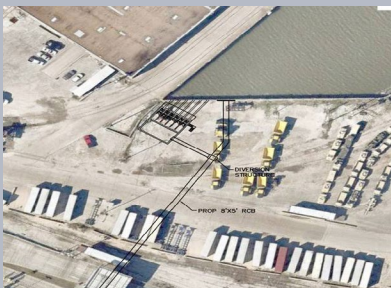


ENGINEERING



UPCOMING PROJECTS

- 15th Street Pump Station and Storm Sewer Upgrades (13th to 17th and Seawall to Ship Channel) RFQ Advertisement supporting the upcoming anticipated award of HMGP DR-4332-024 Grant
- 25th Street Broadway to Seawall Construction Contract Award
- 27th Street Phase 2 from Avenue O to Seawall Construction Contract Execution and Mobilization
- 29th Street Church to Harborside re-advertisement evaluation w/o drainage
- 49th Street reconstruction bid Advertisement
- Main WWTP Digester Dewatering and Cleaning package Bid Advertisement
- Main WWTP Digester Improvements package, 60% submittal
- Seawolf WWTP 100% design constructability revisions
- 2.5 Million Gallon, 10 Mile Road Elevated Storage Tank design kickoff meeting similar to (see image below)
- Water Loss Mitigation Program
- 60% design for rehabilitation of existing lift stations review comments
- HMGP DR-4332-024 15th Street Pump Station Design Award (see image below)
- [CLICK HERE TO SEE MORE PROJECTS](#)





FACILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Replaced the 5 ton HVAC compressor at Fire Station #4
- Installed a new 10 ton HVAC RTU at the Old Waste Water Treatment Plant.
- Old MUD#1 new roof project has been completed
- Finalized relocating Information Technology Personnel to the Old MUD#1 Facility
- Painted the building columns and installed reflective tape at the old MUD#1 Facility
- Received and completed 405 work orders (This number is an estimate. The monthly report from Facility Dude has not been sent yet)



UPCOMING PROJECTS

- Refinish the entry doors at City Hall
- Construct restrooms on the 3rd floor of City Hall
- Remodel the ladies restroom on the 1st floor of City Hall.
- Repaint the entry steps at City Hall
- Ongoing Repair of the metal siding at the New 30th Street Pump Station



FINANCE

BUDGET



LAST MONTH'S ACCOMPLISHMENTS

- Continued work on the FY2020-FY2025 Long Range Financial Forecast.
- Began work on FY2020 Departmental Budget folders.
- Began work on FY2019 2nd Quarter Budget Report.



UPCOMING PROJECTS

- Presentation and distribution of the 2nd Quarter Budget Report.
- Present 2nd budget amendment for approval.
- Presentation and distribution of the FY2020-FY2025 Long Range Financial Forecast.
- Departments to begin budgetary work for FY2020 Proposed Budget.
- Continued work on the FY2020-FY2025 Capital Improvement Plan.

PURCHASING



LAST MONTH'S ACCOMPLISHMENTS

- Opened solicitations for Landscaping Maintenance for Wastewater, Sludge Hauling, and 25th Street Improvements.
- Completed Travel Form training and presented the Purchasing Process in the Galveston University seminar.



UPCOMING PROJECTS

- RFP Openings for Deferred Compensation and Street Materials.
- Prepare and advertise for Human Resources Software, Employee Health Insurance, and Pump Station Engineering.
- Travel Form Training

Purchasing and Support Services Supporting Data:

PURCHASING DATA	April 2019	April 2018	FY 19 YTD	FY 18 Totals
# of Bids/RFPs Prepared/Advertised	2	4	30	65
# of Bids/RFPs Opened	3	6	30	64
# of Bids/RFPs Awarded by City Council April 2019	2	4	21	53
# of Requisitions Processed to POs	116	146	1194	1912
# of Work Orders Completed by Support Services	10	18	83	182

CUSTOMER SERVICE



LAST MONTH'S ACCOMPLISHMENTS

Performance Measures	FY 2017	FY 2018	1st Qtr. 2019	2nd Qtr. 2019	Apr-19	FY 2019
Meters re-read manually	300	782	236	406	342	342
Adjustments	3,432	3,987	597	457	153	1,207
Water Bills Mailed Out	261,802	260,602	64,078	64,001	21,265	149,344
Outstanding "water concern" emails received	572	440	79	52	16	147
Outstanding "water concern" emails completed	545	478	67	91	11	169
Service Orders	20,203	18,949	5,786	4,404	2,131	12,321
Delinquent Accounts		14,215	3,601	3,249	3,420	3,420



UPCOMING PROJECTS

- Start CUSI water bill replication for customers on E-bill and printing bills online
- Finalize policy and procedure manual for Utility Billing and Customer Service
- Began reviewing current and final customer accounts for future outsourcing collections
- Develop procedures for billing customers on the 15th and last day of the month

ACCOUNTING



LAST MONTH'S ACCOMPLISHMENTS

- Established separation of IDC cash and investments

Performance Measures	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of vendor payments completed	7,162	8,430	5,768	5,791	3,165
Number of checks as percent of total vendor payments	99.47%	98.70%	96.83%	95.65%	91.82%
Number of electronic payments as a percent of total vendor payments	0.53%	1.30%	3.17%	4.35%	8.18%
Number of funds managed	260	270	274	282	284
Investment Portfolio (Millions)	\$98	\$103	\$153	\$145	\$166
Interest Earned (Thousands)	\$428	\$644	\$694	\$1,787	\$1,671
Number of FEMA Ike PW's closed out	50	87	10	23	1
Number of FEMA Harvey PW's closed out				8	5
Number of bank accounts reconciled	27	27	30	31	33



UPCOMING PROJECTS

- Continue work on submitting an application for the Texas Comptroller Leadership Circle Award
- Work on generating comprehensive financial statements as of March 2019
- Work on Escheat reporting to Texas State Comptroller's office

MUNICIPAL COURT



LAST MONTH'S ACCOMPLISHMENTS

MUNICIPAL COURTS PRODUCTION REPORT APRIL 2019

CATEGORY	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019 OCTOBER	FY 2019 NOVEMBER	FY 2019 DECEMBER	FY 2019 JANUARY	FY 2019 FEBRUARY	FY 2019 MARCH	FY 2019 APRIL	FY 2019 YTD
Criminal Cases													
Tickets/Arrests Filed by GPD	15,750	14,624	14,735	11,008	11,168	1,335	850	937	1,265	610	1,113	1,170	7,280
Tickets/Arrests Filed by Other Agencies	6,397	5,583	6,155	5,008	5,138	371	414	711	476	511	547	538	3,568
Total Number of Tickets/Arrests Filed	22,147	20,207	20,890	16,016	16,306	1,706	1,264	1,648	1,741	1,121	1,660	1,708	10,848
Traffic					9,421	1,218	812	988	1,169	591	1,019	1,170	6,967
State Law					4,749	355	325	543	425	379	476	373	2,876
City Ordinance					1,408	89	107	108	117	116	108	135	780
Code Enforcement					728	44	20	9	30	35	57	30	225
\$ Value of Tickets/Arrests Filed	\$5,323,112	\$4,760,384	\$4,938,868	\$3,932,496	\$3,929,369	\$399,095	\$282,149	\$377,314	\$399,715	\$258,787	\$384,747	\$382,004	\$2,483,811
Number of Tickets/Arrests Disposed	11,249	17,189	18,188	14,502	13,277	1,211	995	1,277	1,254	1,389	1,516	1,324	8,966
Total Collected on Criminal Cases	\$2,694,407	\$2,190,415	\$2,363,788	\$1,748,341	\$1,957,857	\$186,403	\$150,259	\$158,275	\$152,919	\$211,333	\$195,959	\$181,566	\$1,236,713
Amount Kept by City					\$1,119,169	\$102,449	\$77,075	\$96,383	\$86,766	\$128,025	\$117,717	\$101,805	\$710,219
Special Funds					\$109,455	\$13,946	\$13,311	\$9,587	\$9,716	\$11,174	\$9,629	\$10,704	\$78,066
Remitted to State					\$496,991	\$52,205	\$45,965	\$42,455	\$40,927	\$52,647	\$46,618	\$46,341	\$327,159
Collection Fees					\$215,718	\$16,626	\$12,876	\$9,066	\$14,568	\$18,111	\$20,236	\$21,422	\$112,905
Omnibus					\$14,524	\$1,177	\$1,032	\$784	\$942	\$1,376	\$1,759	\$1,294	\$8,364
Civil Cases													
Number of Parking Tickets Filed	25,556	12,404	15,453	18,896	19,546	1,669	1,403	935	1,566	1,852	1,891	2,301	11,617
\$ Value of Parking Tickets Filed (includes late fees for past due tickets)	\$434,452	\$349,802	\$621,730	\$683,515	\$719,610	\$62,600	\$61,441	\$35,530	\$58,153	\$57,863	\$67,254	\$81,530	\$424,370
Number of Parking Tickets Paid	14,060	7,021	6,975	11,020	11,451	980	771	631	750	766	774	1,358	6,030
Total Collected for Parking Tickets	\$327,762	\$223,387	\$275,497	\$481,041	\$462,300	\$40,919	\$34,888	\$25,608	\$29,603	\$29,542	\$30,992	\$51,577	\$243,131
Housing Abatement Petitions Filed					25	0	1	2	1	0	4	4	12
Warrants Served													
Number of Warrants Served	12,501	13,233	12,916	11,085	9,421	751	604	617	680	733	834	772	4,991
\$ Value of Warrants Served	\$3,915,767	\$3,387,413	\$3,199,751	\$2,775,303	\$2,470,180	\$206,448	\$150,424	\$169,620	\$180,272	\$168,760	\$199,628	\$187,131	\$1,262,283
Number Warrants Satisfied on Non-Cash Basis	10,472	6,416	4,845	4,346	3,742	271	187	248	299	195	227	243	1,670
\$ Value Community Service/Jail Time Served	\$2,300,879	\$2,055,274	\$1,661,479	\$1,622,131	\$1,537,971	\$123,821	\$78,135	\$109,911	\$111,956	\$73,992	\$87,702	\$86,282	\$671,799
Number Warrants Paid*	2,029	8,558	2,344	2,819	0	0	0	0	0	0	0	0	0
\$ Amt Warrants Paid*	\$1,614,888	\$803,153	\$846,340	\$822,343	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Court Dockets													
Pre-Trial (includes discovery hearings)					6,506	692	623	570	769	768	717	678	4,817
Bench Trial					100	3	5	3	7	8	15	16	57
Jury Trial					19	0	3	0	0	0	0	0	3
Code Enforcement					1,101	112	69	61	31	51	42	43	409
Housing Abatement					112	12	7	0	9	10	9	10	57
Bond					1,732	110	127	100	203	116	156	79	891
Show Cause (DSC/Deferred Disposition)					149	37	32	0	0	0	64	101	234
Minor in Possession/Alcohol Offenses					105	3	9	0	2	9	5	15	43
Juvenile					349	39	40	59	64	33	54	59	348
Special					1,801	183	137	139	129	84	88	104	864
Warrant					924	88	41	126	81	103	150	172	761
Walk-In					952	58	44	57	26	37	89	141	452
Late Notice					3,597	361	90	641	385	350	409	349	2,585
Compliance (Community Service/Pay Plans)					441	47	128	0	0	0	0	56	231
Jail					6,072	420	426	585	549	377	401	402	3,160
Parking					415	33	28	28	23	51	37	51	251
Total Cases on Criminal/Civil Dockets					24,375	2,198	1,809	2,369	2,278	1,997	2,236	2,276	15,163
Statistics													
\$ Value Tickets Issued	\$5,757,564	\$4,642,064	\$5,560,599	\$4,616,011	\$4,648,979	\$461,695	\$343,590	\$412,844	\$457,867	\$316,850	\$452,001	\$463,533	\$2,908,181
\$ Amt Tickets Paid	\$3,022,169	\$2,178,095	\$2,639,285	\$2,229,382	\$2,420,157	\$227,322	\$185,147	\$183,883	\$182,523	\$240,875	\$226,951	\$233,143	\$1,479,844
Percent \$ Amt Tickets Paid	53%	47%	48%	48%	52%	49%	54%	45%	40%	76%	50%	50%	51%

[CLICK HERE TO DOWNLOAD REPORT](#)

*As of October 1, 2017, a Warrant Officer is no longer dedicated to processing warrants for Municipal Court.

FIRE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- The Galveston FD responded to 565 incidents and conducted 160 commercial business inspections.



UPCOMING PROJECTS

May Training:

- 33 Firefighters will be attending their required annual Aircraft Rescue Firefighter certification training in College Station
- Two Assistant Chiefs will be attending Management training
- Crews continue to conduct routine fire hydrant inspections
- Captains will be conducting regular continuing Education training

June Training:

- Personnel will attend TIFMAS annual training
- Promotional exams will be given for Engineer, Captain & Battalion Chief
- Crews continue to conduct routine fire hydrant inspections
- Captains will be conducting regular continuing Education training

FIRE DEPARTMENT

EMERGENCY MANAGEMENT



LAST MONTH'S ACCOMPLISHMENTS

- Galveston Marine Response Planning Meeting
- Mayors Preparedness Meeting
- Texas Emergency Management Conference
- LoneStar Web EOC Training
- Marathon Pipeline Training
- UTMB Coordination for Catastrophic Events



UPCOMING PROJECTS

- Hurricane Town Hall Meeting
- ETN (Emergency Tracking Network) Training for Evacuee Tracking
- TAMUG Family Reunification Planning
- Complex Coordination Terrorist Attack Training
- Debris Planning



FLEET



LAST MONTH'S ACCOMPLISHMENTS

- Mechanics worked on 361 vehicle work orders within the month and performed;
 1. General Repairs - 515
 2. Accident Repairs - 8
 3. Recall Repairs - 4
 4. PM's - 240
 5. Repairs from PM's - 63
 6. Road Calls - 37
- Other Services
 7. Provided 58,229 gallons of fuel for city and outside organizations.
 8. Re-decating older fleet vehicles with newly designed decals.
 9. Provided follow up fleet support for the Port of Galveston, Galveston Parks Board and Galveston County repair shops.
 10. Moving forward with the repairs to the Galveston Trolley System.



UPCOMING PROJECTS

- Continue fleet services
- Continue with Trolley Car restoration.

GRANTS & HOUSING



LAST MONTH'S ACCOMPLISHMENTS

- 2019-2023 Consolidated Plan – continued planning and preparation of the City's multi-year planning document to establish the priorities and goals for the housing and community development needs of the City to direct the CDBG and HOME Projects 1-year plans for this timeframe; continued consultations for community engagement; continued receiving completed surveys for community participation; preparing HUD 2019 Consolidated Plan document; prepared 2019 Consolidated Plan Draft Executive Summary; conducted public meeting on April 23rd; conducted workshop item on April 25th with City Council to review and discuss Draft 2019 Consolidated Plan Executive Summary (HUD Regulatory Requirement)
- 2019 Action Plan – planning and consultation for the proposed 2019 CDBG and HOME Program Year projects; received Galveston's HUD appropriations for 2019 funding for CDBG \$1,199,293 and HOME \$258,450; coordinated with City management for the development of proposed projects for 2019; conducted workshop item on April 25th with City Council to review and discuss Draft 2019 CDBG & HOME Program Proposed Projects (HUD Regulatory Requirement)
- 2018 Program Year CDBG Timeliness Test – met the timeliness test on April 2nd to ensure the timely expenditure of funding with a 1.499 ratio, City had the required amount of funds drawn so that there is no more than 1.5 times the annual allocation in its available budget (HUD Regulatory Requirement)
- Financial review – to ensure allowable and allocable expenditures and program standards for the CDBG and HOME activities; completed CDBG draw reimbursements of \$103,115.72 (HUD Regulatory Requirement)
- Environmental Reviews – completed reviews for WOMAN Inc. Rapid Re-Housing Project and Gulf Coast Center Permanent Housing Project for homelessness programs funded under the Texas Homeless Network (HUD Regulatory Requirement)
- Galveston Housing Authority Homeownership Education Seminar – Staff participated in a Homeownership Education Seminar for Family Self-Sufficiency clients, HUD Program to assist residents to increase earnings and build assets and financial capability, on April 27th. Staff spoke about the Homebuyer Assistance Program and Fair Housing rights.
- [CLICK HERE TO SEE MORE PROJECTS](#)

GRANTS & HOUSING



UPCOMING PROJECTS

- 2019-2023 Consolidated Plan – continued planning, consultation, and public comment/meetings for the preparation and completion of the City’s multi-year planning document to establish the priorities and goals for the housing and community development needs of the City to direct the CDBG and HOME Projects 1-year plans for this timeframe; conduct 30-day citizen comment period and public hearing; approval of the plan for submission to HUD; submit plan to HUD (HUD Regulatory Requirement)
- 2019 Action Plan – planning, consultation, and public comment/meetings for the proposed 2019 CDBG and HOME Program Year projects and completion of the HUD application for funds; conduct 30-day citizen comment period and public hearing; approval of projects for submission to HUD (HUD Regulatory Requirement)
- Financial review to ensure allowable and allocable expenditures and program standards for the CDBG and HOME expenditures and preparation for reimbursement draw from HUD (HUD Regulatory Requirement)
- 2018 Program Year Close-out – program year end is May 31, 2019 (HUD Regulatory Requirement)
- 2019 Program Year Start – new program year start is June 1, 2019 (HUD Regulatory Requirement)
 - Staff will prepare for the Implementation Meetings with City Departments for the 2019 CDBG funds.
- Monitoring review - staff to conduct five (5) desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant. Enter all project accomplishments into HUD’s IDIS Reporting System (HUD Regulatory Requirement)
- Inspections- Staff will continue to inspection the lead-based paint remediation project and close the project out. (HUD Regulatory Requirement)
- Staff will be accepting applications for the City’s Homebuyer Assistance Program, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston
- Staff will facilitate one (1) release of lien doc for previous participants in Housing Rehabilitation Program; homeowners have met their period of affordability



LAST MONTH'S ACCOMPLISHMENTS

- Held three New Hire Orientation. Hired eleven (11) New Employees – 3 Laborers, 2 Office Specialist, 1 Meter Service Technician, 1 Equipment Operator, 2 Maintenance Worker, and 2 Solid Waste Collector
- Hosted Hiring Event in conjunction with Workforce Solutions in Texas City on April 3rd in an effort to fill all vacant positions
- Hosted site visit for Nationwide Insurance to provide assistance to Employees with additional retirement plan options on April 4th
- Hosted site visit for Costco for all City Employees interested in signing up for membership on April 5th
- Held a Police Entrance Exam on April 8th
- Hosted an Employee Assistance Program (EAP) training session related to Dealing with Difficult People on April 16th
- Hosted an Employee Assistance Program (EAP) training session related to Helping the Helpers on April 16th
- Held a Health Benefits Plan Board Meeting on April 18th
- Held Leadership Training Course 1 “HR: Managing Human Assets” at Galveston College on April 24th
- Launched the 2019 Summer Internship Program to secure candidates for seven positions in various City Departments (June through August)
- Delivered aggregate Engagement Survey results to Leadership Team and initiated meetings with Department Heads to discuss Action Planning
- Attended the Galveston Career Connect Monthly Leadership Team Meeting
- Reviewed and Processed 741 Employment Applications
- Continued support of City Departments in filling job vacancies

HUMAN RESOURCES



UPCOMING PROJECTS

- Orientation (at least 4)
- Host site visit for Edward Jones to provide assistance to Employees with additional retirement plan options on May 2nd
- Hosted site visit for Nationwide Insurance to provide assistance to Employees with additional retirement plan options on May 3rd
- Host in conjunction with CareHere a Lunch & Learn session to provide employees useful wellness information on May 8th
- Participate in the College of the Mainland Job Fair on May 9th
- Hold one Civil Service Entrance Exam for the Police Department on May 31st
- Hold three (3) promotional exams for the Fire Department
- Hold Leadership Course 2 “Public Administration: Municipal Regulations” at Galveston College on June 19th and June 20th
- Continuation of Engagement Survey Action Planning
- Host two Health Benefits Plan Board Meetings
- Galveston Career Connect Monthly Leadership Team Meeting

INFORMATION TECHNOLOGY

IT DIVISION



LAST MONTH'S ACCOMPLISHMENTS

- Deployed Civic Rec point of sale and membership system to McGuire Dent and Wright Cuney recreation centers
- Completed relocation of Information Technology personnel to the new facility on the West end of the Island
- Began replacement of workstation for the annual desktop refresh program
- Researched and purchased a new ticketing and infrastructure system to improve overall level of customer service
- Deployed Bomgar remote support solution for use across all Information Technology teams to allow for a more interactive and targeted response for IT personnel
- Completed software upgrades and testing on the Banner Financial System in the test environment and developed documentation that outlines functionality changes for the and scheduled user familiarization sessions with the Finance team
- Continued work and efforts to support the utility bill redesign project
- Completed configuration of a new server that will host data for the Utility Billings legacy software solution no longer in production use
- Completed configuration changes to support fees in the Accela software solution; updated configuration settings to eliminate time selection settings required when scheduling inspections on the online portal; completed and deployed configuration updates for swimming pool permits
- Provided training to users on the process for adding appropriate fees to commercial/residential permits

INFORMATION TECHNOLOGY

IT DIVISION



UPCOMING PROJECTS

- Begin configuration and deployment of replacement Toughbooks for GPD
- Begin configurations efforts for the deployment of a new Information Technology support software solution
- Continue with workstation imaging and deployment of new workstations for the desktop refresh program
- Investigate and resolve issues with windows 10 updates
 - Complete testing and certify updates to move into Banner Finance production environment
 - Configure new servers to support the upgrade of the Financial system to Banner 9
 - Work with Finance to finalize configuration to support EFT for Utility Billing payments
 - Continue supporting Utility Billing receivables project as needed.
 - Apply and begin testing utility billing software solution patch in a test environment
- Continue efforts and support for the Utility Bill redesign project



INFORMATION TECHNOLOGY

GIS DIVISION



LAST MONTH'S ACCOMPLISHMENTS

- Responded to thirteen (13) Public Information Requests
 - Updated, added, or created one-hundred and twenty-eight (128) datasets, map services, web maps, or web applications
 - Digitized 69th Street, 33rd Street, and 65th Street as-built files
 - Updated nine (9) map layouts, including data changes in the East End and Districts Master maps for the City Marshal's Office - Residential Parking web page
 - Completed new weed kill zones map for Public Works
 - Created a Golf Cart Restricted Streets map for Galveston Police Department
 - Provided GIS training and developed two (2) GIS mxd templates for the Police Departments new Crime Analyst
 - Water well location map for City Manager's Office
 - Draft of the Island Transit Interactive Bus Route Schedule
 - Completed Part one of LiDAR data processing
 - Developed two (2) Bicycle Network maps – Downtown Network and Island-Wide Network updated and currently on the Bicycling Galveston Island webpage
 - Created Digital Flood Insurance Rate Map for Development Services and added to the GIS website
 - Completed Voting Information map polling location and schedule updates for the May 2019 election
-
- Continued development of a City wide GIS training program
 - Configure the My Government/Neighborhood map application
 - Finalize and release Island Transit interactive routes map
 - Continue georeferencing and digitizing completed capital improvement Construction As-Built design files
 - Continue working with 2018 LiDAR datasets
 - Public Owner Notification Part 2: Continue requirements discovery to create an automation process for monthly ownership updates.



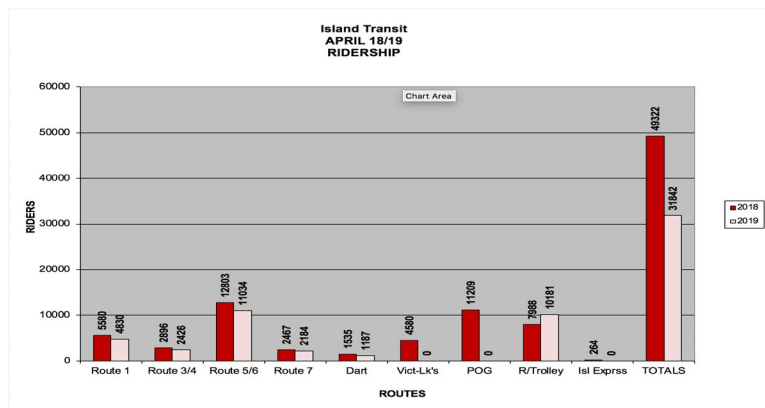
UPCOMING PROJECTS

ISLAND TRANSIT



LAST MONTH'S ACCOMPLISHMENTS

- Conducted a public meeting for Island Transit on April 11th that included, as discussion items:
 - Eliminating weekend services for fixed route and the Demand Response ADA paratransit programs (Dial-A-Ride) and RIDES
 - Increasing Fixed-Route Fare from \$1 to \$2
 - Increasing Demand Response (Dial-A-Ride) Fare from \$2 to \$4
- Consideration of these items have been deferred, but will be discussed with City Council in a future meeting, along with the resulting public input received from the meeting.
- At their April 25th meeting, City Council approved a 12 month contract extension for the Harris County RIDES program, which will ultimately replace the City's direct service delivery of ADA Paratransit trips.



UPCOMING PROJECTS

- Staff is developing several recommendations to potentially address current cost deficits, rider-ship decline, and is tentatively targeting the regular May City Council workshop meeting for these discussions.



PARKS & RECREATION

PARKS & MAINTENANCE



LAST MONTH'S ACCOMPLISHMENTS

- Re-furbished the basketball court located next to the Menard Park band shell
- Prepared Palm Gardens neighborhood entrances for the installation of new trees and other improvements
- Continued cleaning out and installation of new plants on the 27th Street Corridor
- Removed several dead palm trees located at Kempner Park
- Installed brick pavers at Kempner Park
- Replaced Kempner Park entrance sign
- Completed Splash Pad conversion to “pump and dump” system



UPCOMING PROJECTS

- Begin installing new water fountains at various park locations
- Install new palms on 25th Street median to replace dead ones
- Complete clean up and planting along 27th Street Corridor
- Complete San Jacinto playground repairs
- Repair Hooper Field bleacher roof
- Grind all palm tree stumps at Kempner Park
- Replace Kempner Park fountain pump
- Repair irrigation leak at the 27th Street Corridor
- Complete repairs to Lindale Dog Park agility course
- Repair Menard Park Showers
- Install protective fence around Crockett Park turtle
- Begin repairs to Lindale Park restrooms
- Mow and clean center of I-45 Highway from 59th Street to Causeway

RECREATION & ADMIN



LAST MONTH'S ACCOMPLISHMENTS

Adult Programing

- Including Exercise Classes, Futsal, Latin Dance, Tennis leagues, Pickleball, Badminton, Adaptive Tennis

Youth Programming

- Continued with After School Program at both Wright Cuney and McGuire-Dent
 - Including homework help, arts and crafts, guitar, karate, and open gym and game room, along with computer lab, and tennis
- Continued with Homeschool Programs at both Wright Cuney and McGuire-Dent
 - Including Physical Education, arts and crafts, and guitar
 - Adaptive tennis program for youth (and adults) with disabilities
 - Community Meetings including The Galveston Ukulele Society, Families, Children & Youth Board, Better Parks for Galveston, Tree Committee, and the Parks & Recreation Advisory Board
- Community Outreach including Support Groups and working with the Gulf Coast Center
- Hosting a Mind, Body, and Soul exercise session hosted by B'Nai Temple Israel every 4th Tuesday at 7am at McGuire Dent
- All staff participated in a Professional Development Leadership Training Class on April 29th and 30th
- Adult attendance totals: Wright Cuney 426, McGuire-Dent 5,651
- Youth attendance totals: Wright Cuney 1,369, McGuire-Dent 979



UPCOMING PROJECTS

- Launching new Membership Software at both Centers along with a new fee structure
- Complete New Year's Healthy Challenges:
- Began registration for Summer Youth Program
- Continue Adult and Youth programming at both Centers along with community outreach events and meetings

AQUATICS



LAST MONTH'S ACCOMPLISHMENTS

- Recruited at Spring Health Fair – Texas A&M
- Hosted Lifeguard Tryout #4 – April 6th
- Recruited and promoted parks at Grand Kids Festival – April 6th
- Hosted Job Fair at McGuire Dent – April 12th
- Attended Leadership Training
- Attended TRAPS East Region Meeting – April 18th
- Hosted Lifeguard Tryout #5 – April 20th
- Pool Maintenance Technician – Nathanael Henze – received CPO certification
- Attended Galveston College Career Day
- Recruited and promoted parks at UTMB Earth Day Event
- Taught a Shallow Water Lifeguarding Course
- Hosted NOAA dive recertification
- Offered 21 water fitness classes



UPCOMING PROJECTS

- Re-structure/overhaul Parks and Recreation Website
- Assist in Launch New Membership Software at both recreation centers – May 11th
- Lifeguard Tryout #6 – May 4th
- National Water Safety Day Celebration – May 15th
- 2019 Swim Lessons announced – May 13th
- Lifeguard Management Academy – U of H – May 20th

SPECIAL EVENTS



LAST MONTH'S ACCOMPLISHMENTS

- 24th Annual Grand Kids Festival (4/6)
- Ironman 70.3 Triathlon (4/7)
- Galveston Island Market (4/20)
- Easter Egg Hunt & Picnic (4/20)
- Galveston Wine Festival (4/26-4/27)
- DIVAS Half Marathon & 5K (4/28)



UPCOMING PROJECTS

- Party for the Parks: Light up the Night Benefit (5/2)
- Galveston Island Brewing 5K (5/4)
- Satori BBQ Fundraiser (5/4)
- Cinco de Mayo Celebration (5/5)
- Wild Game Championship & BBQ Cook-off (5/10-5/11)
- Galveston Island Market (5/18, 6/15)
- Galveston's Own Farmers Market (6/16)

PLANNING & DEVELOPMENT



LAST MONTH'S ACCOMPLISHMENTS

- Hosted seven pre-development meetings
- The Beach Access and Dune Protection Plan Review Ad Hoc Committee hosted a public meeting on April 4, 2019
- Participated in Vision Galveston and Galveston University
- Asst. Director/HPO Catherine Gorman, AICP, testified before the state Legislature in support of the Vacant Structures Registration bill

Landmark Commission

- 19LC-019 (1705 Ball / Avenue H) Request for a Certificate of Appropriateness in order to construct a rear garage apartment.
- 19LC-020 (1227 Ball / Avenue H) Request for a Certificate of Appropriateness for modifications to the structures including the addition of fencing of alternative designs and replacement of existing windows.
- 19LC-016 (1607 Avenue M) Request for a Certificate of Appropriateness for modification of structure including the replacement of a garage door with a window.
- 19LC-023 (1305 Rosenberg / 25th Street) Request for a Certificate of Appropriateness in order to modify

the previously approved rear window configuration.

- 19LC-024 (1919 Avenue L) Request for a Certificate of Appropriateness for alterations to the structure including the installation of a skylight.

Planning Commission

- 19P-021 (11707 Beachside) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a new single-family dwelling, driveway and perimeter fence.
- 19P-022 (2428 Avenue P) Request for a replat in order to increase the number of lots from four (4) to seventeen (17) lots that includes one lot as common area.

Zoning Board of Adjustment

- 19Z-003 Request for variances from the Galveston Land Development Regulations, Article 10.300 Height and Density Development Zone regarding Wall Plane Articulation and percent at build to line, in a Commercial, Height and Density Development Zone, Zone-5 (C-HDDZ-5).

Planning Administration

- 19PA-014 (1522 Seawall Boulevard) Request for a franchise agreement to operate a sightseeing and tour franchise.
- 19PA-015 (21702 Guadalupe Dr.) Request to reduce the number of lots from three to one.
- 19PA-016 Request to amend the Design Standards for Historic Properties regarding administrative approval of elevations.
- 19PA-017 (615 Holiday Drive) Request for a Zoning Verification Letter.
- 19PA-018 (406 35th Street and 3403 Church) Request for a Zoning Analysis.
- 19PA-019 (1408 26th Street) Request to split one lot into three.
- 19PA-020 (5524 Ave K) Request to increase the number of lots from two to one.
- 19PA-021 (3423 Avenue P ½) Request for a replat in order to move the property line to sell the property.
- 19PA-022 (402 33rd St) Request to replat three lots into two.
- 19PA-023 (4210 and 4214 Fort Bend Drive) Request to increase the number of lots from two to one.
- 19BF-018 (18611 Shaman) Request for a Beachfront Construction Certificate/Dune Protection Permit to construct a single-family home & driveway.
- 19BF-019 (22821 Fresca) Request for a Beachfront Construction Certificate/Dune Protection Permit to construct a single-family home & driveway.
- 19BF-020 (Glossy Ibis) Request for a Beachfront Construction Certificate / Dune Protection Permit to construct a public dune walkover.
- 19BF-021 (Green Heron) Request for a Beachfront Construction Certificate / Dune Protection Permit to construct a public dune walkover.
- 19BF-022 (21019 West Sandhill Dr.) Request for a Beachfront Construction Certificate / Dune Protection Permit to construct a public dune walkover.

Beachfront Permits

- 19BF-015 (21901 San Luis Pass Rd.) Request for a Beachfront Construction Certificate/Dune Protection Permit for perimeter fence.
- 19BF-016 (4126 Vista) Request for a Beachfront Construction Certificate/Dune Protection Permit to construct a single-family home & driveway.
- 19BF-017 (18419 East de Vaca) Request for a Beachfront Construction Certificate/Dune Protection Permit to add pilings and square corners of existing structure.
- Continue to staff the Beach Access and Dune Protection Plan Review Ad Hoc Committee
- City Council will consider the City of Galveston's 100th landmark designation
- The Annual Landmark Commission Awards and Annual Report will be presented at the May 23rd City Council meeting
- Holding a training session for the newly appointed member of the Zoning Board of Adjustment



UPCOMING PROJECTS

POLICE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- April 8th : Held a Civil Service Exam for Police Applicants
 - 78 Sat for the exam
 - 35 Passed the exam and the following Physical Agility Test (currently conducting background investigations)
- April 15th – 18th : Hosted the annual Texas Police Chief's Association Conference at the Galveston Island Convention Center
- April 16th : Conducted a Police Explorer Recruiting event at Ball High School and an open house at the Justice Center in an attempt to get more community kids involved with and to increase the communication with the police department
- April 16th : Identified and arrested two suspects for multiple Aggravated Robbery charges after a string of armed convenience store robberies only five days prior (Huggy Bears, Family Dollar, Exxon)
- April 24th : Working with the US Marshall's Office located and arrested the suspect from April 19th Heards Ln Homicide
- April 25th : Graduated 14 members of the community from the 57th Citizens Police Academy
- April 27th : Hosted the Colony Park Bicycle Parade to increase education about bicycle safety and laws
- April 27th : Participated in the DEA's drug take back program

Stats for April:

- Calls for Service: 5,739
- Arrests: 345
- Citations: 1,170



UPCOMING PROJECTS

- May 2nd: Presenting Island Safety topics at the Galveston Island Tourism Summit
- May 21st: Working with several other island emergency response agencies to conduct a "Mass Casualty Exercise" to increase coordination and communication during critical incidents
- May 30th : Graduating and swearing in seven cadets from Galveston Colleges Basic Police Officers Course
- June 10th : Commencement of the 80th In-House Academy

PUBLIC INFORMATION OFFICE



LAST MONTH'S ACCOMPLISHMENTS

- Promoted on social media golf cart rules and regulations
- Promoted Light your bike campaign
- Responded to numerous media requests and department requests for outreach
- Promoted job opportunities (summer intern/lifeguards)
- Prepared for Galveston University graduation ceremony
- Website updates
- Promoted early voting and election day

Press releases: All press releases can be found on our website galvestontx.gov/newsflash



UPCOMING PROJECTS

- May 14: Galveston University Graduation Ceremony
- Assist City departments with public outreach requests

Statistics for April:

On Facebook, we gained 236 new followers

Total Page Followers as of Today: 26,176






Post Reach

The number of people who had any posts from your Page enter their screen. This number is an estimate.



Top Videos > HIGHEST PERFORMING VIDEOS BY MINUTES VIEWED FROM 4/1 - 4/30

Video	Published	Minutes...
 Golf cart rules and regulations	04/05/19 7:52 AM	19.3K
 Don't forget to light your bike!	04/10/19 12:19 PM	5.5K
 Employee Spotlight, Steven Beall	04/26/19 10:32 AM	3K

PUBLIC INFORMATION OFFICE

LAST MONTH'S VIDEOS

SPECIAL FEATURES

[Golf Carts Rules and Regulations](#)

[National Telecommunicators week](#)

[Now Hiring Lifeguards](#)

WAVES OF INFORMATION

[April 2](#)

[April 8](#)

[April 22](#)

PETS OF THE WEEK

[Shane & Hank](#)

[Reagan & Cynthia](#)

[Charlie & Pepper](#)

EMPLOYEE SPOTLIGHT

[Jeff Ammerman](#)

[Steven Beall](#)





PUBLIC WORKS

MUNICIPAL UTILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Work continued on the replacement/repair of the sanitary sewer cleanouts/manholes in the Terramar Beach, Isla Del Sol and Sea Isle Subdivisions.
- Work was completed on the repairs to the Belt Press Conveyor, Influent #4 Valve and Non-Potable Water Strainer Assembly at the Main Wastewater Treatment Plant.
- The 30 Day Trial Period for the New 59th Street Pump Station continued in April.
- With the 45th Street Roadway Project commencing, the Water Distribution crews are periodically providing utility locates and water line shutdowns for the project contractor.



UPCOMING PROJECTS

- Work will continue on the replacement/repair of the sanitary sewer manholes in the Terramar Beach, Isla Del Sol and Sea Isle Subdivisions.
- Work will commence on the replacement of the sanitary sewer system in the 41st to 42nd Street and Avenue M 1/2 - N alley.
- Work will commence on the replacement of the sanitary sewer system in the 20th to 21st Street and Avenue O 1/2 - P alley.
- Continue Trial Period for the New 59th Street Pump Station in May.



VIEW REPORTS

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RECYCLING



LAST MONTH'S ACCOMPLISHMENTS

- Recycling also received 12,829 vehicles, with a daily average of 428 at the Center.
- Distributed free mulch to 238 residents.
- Recycling processed 196.51 tons of Recyclable Materials.
- Recycling completed 291 out of 291 work orders.
- School pick-up: 56 out of 56
- Commercial: 80 out of 80.
- Curbside pick-up: 155 out of 155



UPCOMING PROJECTS

- Volunteers from Servolution Event 2019
- Continue to move forward on the Recycle Buildings progress.
- Continue to beautify the Recycle Center.



VIEW REPORTS

[Click here to view reports](#)

[Click here to read compliments](#)

SANITATION



LAST MONTH'S ACCOMPLISHMENTS



VIEW REPORTS

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- Completed the Spring 2019 City Wide Clean Up.
- 117.98 Tons of trash was picked up
- 511 Tires were picked up
- Completed 1,165 request for service.
- Sanitation deposited 2,384.40 tons of debris (or 4,768,800lbs) at the Transfer Station in March 2019 (most recent numbers).
- Made 428 trips to the Transfer Station in March.

STREETS & DRAINAGE



LAST MONTH'S ACCOMPLISHMENTS

- Drainage: Staff installed 9 culverts for new residential permits, responded to 106 blocked drainage reports and cleaned 18,800 linear feet of curb and gutter.
- Streets: Staff repaired 35 utility cuts, crack sealed 7,300 linear feet of pavement cracks and repaired 92 pot holes.
- Traffic: Staff replaced 69 street signs, performed work for 4 special events, conducted 35 lane closures, worked 16 TLTUs, 33 street luminaires & Gas Lamps, and 37 traffic signals.



UPCOMING PROJECTS

- Drainage: Regular maintenance work continues to clean and inspect the storm sewer system. West end ditch cutting and maintenance continues and they have completed the residential drainage ditches in Pirates Beach. Currently, staff is working to resolve a long standing drainage problem located at Habla & Glei which will be completed by end of next week.
- Streets: Staff continues to mill and overlay pavement throughout the City. City staff has coordinated the 2019 Pavement Condition Assessment with the vendor. Pavement data collection will be complete by end of June. This new assessment will allow for Staff to evaluate the pavement deterioration rate, as well as the overall pavement condition throughout the City of Galveston. Routine operations continue with crack sealing of pavement which is a pavement preservation method, to utility cut repairs. Upcoming streets to be repaved: 7th from Seawall to Broadway; 37th from Sealy to Winnie; Morris from 67th to End; 11th from Winnie to End.
- Traffic: Staff continues to work special events and has completed several large events this spring. They continue to perform routine functionality maintenance and repairs of traffic signal systems. Work continues overseeing the repairs for the Broadway street illumination project, with Crescent Electric. Staff completed the upgrade to the mid-block crosswalks on Seawall BLVD with pedestrian HAWK systems. Staff continues to perform routine functionality inspections throughout the island to ensure everything is working properly for the peak tourism season.



SCHOLES AIRPORT



LAST MONTH'S ACCOMPLISHMENTS

- Russel Glass completed the work to replace the three windows and window frames in the Control Tower on April 5, 2019. The windows were damaged during Hurricane Harvey and the window frame replacement is an upgrade to the existing window frames that are severely corroded.
- City Council approved of the following Agenda items:
 1. RDA Funding Agreement which will fund the required 10% match for an upcoming \$550,000 TxDOT Aviation Grant.
 2. Galveston Island Waterpark (Schlitterbahn) 11th Amendment, formally adding property to their existing lease agreement.
 3. Air Traffic Control Tower Operations Agreement between the FAA and the City of Galveston.
- Scholes International Airport tenant, Moody Gardens, hosted the Texas Department of Transportation, Aviation Division's Texas Aviation Conference from April 16-18, 2019. This annual three-day event draws airport leaders from all over Texas to meet with TxDOT Aviation and FAA leadership as well as learning about new products, regulations and best management practices for operating and maintaining general aviation airports. This event had more than 500 attendees at this year's conference.

SCHOLES AIRPORT



UPCOMING PROJECTS

- Continue working with the Minimum Standards Committee to update the current Minimum Standards, which will meet on May 17, 2019.
- Biplanes will be flying into Galveston next month on May 4, 2019 to commemorate the First Flight in Texas which occurred on February 18, 1910! The aim of this event is to raise awareness of the aviation history in Texas and help support a vintage biplane squadron. This event is organized by Dr. FB Willis to promote the establishment of a B.
- Hosting Galveston University on May 7, 2019. This class will begin with a tour of the Airport, along with a presentation on the Airport's economic impact in Galveston and the many industries she serves.
- The Galveston Island 150 Air Race will return to the Airport on June 8, 2019. Racers compete in a timed race around a 150-mile race course and then will return back to the Airport for lunch and trophies. Each racer competes against same class aircraft.
- June 10-13, 2019, the Airport is hosting the 2019 Air-X Coastal Hurricane Aviation Evacuation Search & Rescue Exercise. During this time, multiple military aircraft will be conducting training exercises in the Galveston area. Please see the attached flyer for more information.



VIEW REPORTS

- [Click here to view reports and pictures](#)